



SUFFOLK OTB/JAKE'S 58 CHARITABLE GIVING PROGRAM GUIDELINES

Suffolk OTB is a public benefit corporation committed to responsible and ethical financial practices to best serve our state and local taxpayers. The value we place in service extends to policies and practices that foster dignity and mutual respect, contribute to the betterment of the surrounding community, and guide how we carefully invest for a sustainable future.

The mission of our Charitable Giving Program is to support programs and initiatives that assist people and communities and improve the health and well-being of area residents. We do this through charitable grants, sponsorships of events, volunteerism, and our unique Donate Your Change initiative.

ELIGIBILITY

Suffolk OTB will consider granting applications from organizations that meet the following criteria:

- Provide proof of qualifying non-profit tax-exempt status under section 501(c)(3) of the United States Internal Revenue Service Code
- A completed grant application available online at www.jakes58.com/charities
- Non-profit organizations located in or that serve the communities of Suffolk and Nassau counties
- Comply with all applicable state and federal laws regarding non-profit organizations including registration and reporting
- Serve the community without discrimination on the basis of race, sex, religion, national origin, age, disability or veteran status or sexual orientation

Corporate policies, budget limitations, and/or state and federal laws may prevent Suffolk OTB from providing support to some organizations or events, such as:

- organizations that discriminate on the basis of race, sex, religion, national origin, age, disability or veteran status, or sexual orientation.
- programs that are not located or serve communities in Suffolk and Nassau counties
- individuals, including support for specific students, scholarships, researchers, travel funds or expenses, conference fees, and/or medical procedures.
- We do not accept applications from organizations that are not recognized as charitable organizations under section 501(c)(3) of the Internal Revenue Code.

APPLICATION PROCESS

- All applicants must fill out the form at www.jakes58.com/charities and email additional documentation to the Director of Government Relations at mackayk@suffolkotb.com.
- Applications for **grants and event sponsorships** are reviewed monthly by a committee. Requests for raffle items are typically handled within a few days of the request.
- Only a certain number of **grant applications, Donate Your Change, and event sponsorships** can be approved each month. Applicants will be notified of the decision of the committee typically within 30 days. Applicants requesting raffle items often hear back within 5 days.
- On occasion, we receive requests to support events or programs that may not fit the general criteria of our charitable giving program. These requests will be evaluated based on their merits and impact on the communities we serve.

Suffolk OTB will not make charitable donations, grants, or sponsor events for:

- individuals
- political organizations or causes
- churches or religious organizations unless the grant is earmarked for services that directly benefit the general public
- school programs unless the grant is earmarked for services that directly benefit the general public
- Any organization without 501(c)(3) status as determined by the IRS.

Questions may be directed to Kristin MacKay, Director of Government Relations for Suffolk OTB, at mackayk@suffolkotb.com.